

Kate Mullin Association - Committee Minutes

Meeting	Committee Meeting				
Venue	Zoom	Date	3 December 2021	Time	2.00 pm to 2.58 pm
Attendees	Ken Mullin (KM), Don Burnside (DB), Bev Burnside (BB), Jim Crossland (JC), Brendan Franzone (BF), Niki Preston (NP), Ian Ruddock (IR)				
Apologies	John Goodall (JG), Ron Gorman (RG), Graham Gower (GG), Les Mack (LM)				

Agenda Items

Item Nr	Notes/ Decisions/ Actions	Who	When
1) Welcome and apologies			
	KM welcomed everybody and apologies were noted.		
2) Minutes of the last meeting			
	The Minutes of the Committee Meeting held on 24 September were accepted. <i>Moved KM Secoded DB. Carried.</i>		
	All actions were addressed under the related items.		
3) Chairperson's Report			
	<p>KM reported:</p> <ul style="list-style-type: none"> • The KMA Educator Award has been awarded to Linah Enosa, a long-term AIEO at Broome Senior High School. BB and DB did the presentation at the WATESOL AGM. • Curtin University have nominated Kathleen Murphy, a third-year student, as the scholarship recipient. It was noted that none of the Curtin University On-Country students applied which was due to an internal miscommunication. The sub-committee is now considering awarding an additional scholarship. • Several KMA Committee members recently spoke with Shanae Tesling, who is in Geraldton and studied through Central Queensland University, via a Zoom session. • The Oral Health Project, which was run in conjunction with the Kimberley Dental Team (KDT), has consumed a large amount of time since the last meeting. The competition entry deadline was extended, and three entries were received. The competition has now closed with the winning entry submitted by Ngalangangpum School, Warmun. The award will be presented via Zoom next week. Prizes will also be awarded to the two early bird entries. • The KMA has added a 'Partners and Supporters' page to the website. Supporters include Arc Infrastructure, the W.A. Tucker Foundation and Insight GeoMechanics and Richmond Wealth. The Esperance Rotary Clubs will also be added. • <i>The Chairman's report was accepted.</i> 	KM	ASAP
4) Financial Report			
	<p>a) <u>Financial Report</u></p> <p>JG provided the following report prior to the meeting:</p> <p>KMA Account Balance at 24 September: \$6,737.85 Income: \$13,000 Expenses: \$3,000 New Balance: \$16,737.85</p> <p>\$10,000 to be allocated as prize money for Oral Health Project</p> <p>KM Scholarship Account Balance at 24 September: \$43,407.31 Income: \$5,700 Expenses: \$5,000</p>		

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	<p>New balance: \$44,107.31</p> <p><i>The Financial Report was accepted. Moved DB Seconded BF. Carried.</i></p>		
5) Projects			
	<p>1. <u>Fundraising</u></p> <p>i) Sundowner</p> <ul style="list-style-type: none"> • This event has been deferred to February/March 2022. • Dates being considered are the 12th or 19th March. • The recommended venue is 6th floor of KM's building. <p>ii) Trips 2022</p> <ul style="list-style-type: none"> • The Committee will pursue fundraising opportunities in Esperance during 2022 including meetings with the two Rotary Clubs, the Lions Club, and continue to seek engagement with Mudjar and the McVeigh Foundation and Mt Burdett Foundation • DB will contact Sarah Callow with a view to organising a fundraising visit to Kalgoorlie. • JG to organise the fund-raising sub-committee (with KM, DB) early in 2022 to plan these events. 	<p>DB</p> <p>JG</p>	<p>Feb-22</p> <p>Jan-22</p>
	<p>2. <u>Kate Mullin Educator Award</u></p> <ul style="list-style-type: none"> • The 2021 winner is Linah Enosa, Broome Senior High School. BB provided an overview of Ms Enosa's background and achievements. • The award was presented to Ms Enosa via Zoom on 11 November 2021 at the WATESOL presentation evening. • The Broome Senior High School have provided photos of Ms Enosa receiving her certificate and these will be added to the newsletter and Facebook pages. • Two other high-quality entries were received from Moemai Hook, Strelley Community School and Kellie Vidler, Millars Well Primary School, Karratha. Certificates of High Commendation and letters of congratulations were sent to the two unsuccessful nominees on 2 December 2021. • BB recommended moving the process much earlier in 2022 so as to avoid last minute judging dramas. 	<p>BB</p>	<p>Feb-22</p>
	<p>3. <u>Kate Mullin Scholarship</u></p> <ul style="list-style-type: none"> • The Curtin Scholarship has been awarded to Kathleen Murphy, a third-year, mature-age student studying a Bachelor of Education (Primary). Ken read and circulated a letter received from Catherine as part of her application. • BF noted that it would be worthwhile targeting third year students as they pose less financial risk and are likely to complete their studies. • The scholarship sub-committee will liaise with GG regarding an additional scholarship to be awarded to a Curtin University On-Country student. • The Zoom meeting held with Shanae Tesling was very positive and Arc Infrastructure is keen to promote the KMA Scholarship with professional photo shoots and the development of other promotional materials. <p>i) <u>Risk Reduction and Mentoring</u></p> <ul style="list-style-type: none"> • KM recommended establishing a sub-group. LM and BB to assist. 	<p>JG</p> <p>KM</p>	<p>Feb-22</p> <p>Jan-22</p>
	<p>4. <u>Oral Health Project</u></p> <ul style="list-style-type: none"> • BB, LM, and Jilen Patel (of the KDT) participated on the judging panel. • The winning prize of \$6,000 was awarded to Ngalangangpum School, Warmun. • \$2,000 has been awarded to the two early bird entries submitted by Yiyili Community School and Broome Primary School. • The awards will be presented to all three schools via Zoom next week. • A certificate was presented to Yiyili Community School by Sue Thomas last week. • Jilen Patel will combine the three entries to create a video that the Kimberley Dental Team will use to promote oral health care. The KMA will be provided with photos and copies of the promotional materials created. 	<p>KM</p>	<p>6-Dec</p>

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	<ul style="list-style-type: none"> Sue Thomas and Trish Pepper will assist with publicising the award. 		
5.	<u>Website and Facebook Page</u> <ul style="list-style-type: none"> A 'Partners and Supporters' page has been added to the KMA website. The KMA Educator Award was the last post with 2,316 recipients and 216 engagements. The post was boosted to an additional 1,600 recipients which resulted in a further 55 engagements. BB to send through photos and background information about Linah Enosa, the KMA Educator Award winner and Kellie Vidler and Moemai Hook who received certificates of high commendation. Discussion was held regarding the lack of comments on Facebook posts. BF requested that any negative comments received be removed. It was recommended that the Oral Health Project competition entries be added to both the website and Facebook pages (with receipt of appropriate permissions). 	BB KM/JC	ASAP ASAP
6) General business			
	<u>Strategic Plan Actions</u> <ul style="list-style-type: none"> Kerry Handley has recommended that the KMA contact similar sized organisations such as Bicycles for Humanity WA to develop partnerships and projects to support schools. BF to contact the following previous winners: Naenon Somerville, Adriano Truscott, and Sarah Callow to obtain updates and newsletter content. It was agreed that the committee will allocate additional time early in 2022 to work through and complete the Strategic Plan action items. 	BF All	Feb-22 Feb-22
7) Meeting Closed			
	<ul style="list-style-type: none"> Meeting closed 2.58 pm. 		

Summary of actions

No	Action	Who	When
1	Obtain reports on PD activities from past winners of the KM Teacher Award (Adriano and Phoebe)	DB/ KM	underway
2	Further promotion of the scholarship via ABC and 'selfie videos'	KM	underway
3	Preparation and distribution of next newsletter	JG	underway
4	Obtain and share further information about the EAL/D Hub	BF / NP	now
5	Monitor and assess website and FB page visits	KM/JC	now
6	Contact previous scholarship and award winners to encourage membership	DB	now
7	JG to organise the fund-raising sub-committee (with KM, DB) early in 2022	JG	Jan-22
8	Organise Sarah Callow to attend KMA fundraising event in Karratha (to be discussed with fundraising committee in February)	DB	Feb-22
9	Add the Esperance Rotary Clubs to the Partners & Supporters web page	KM	asap
10	Send through photos and background information about Linah Enosa	BB	asap
11	Move the Educator process to much earlier in 2022	BB	Feb-22
12	Liaise with GG regarding an additional scholarship to be awarded to a Curtin University On-Country student	JG	Feb-22
13	Set up a Risk Reduction and Mentoring sub-group for scholarship awardees	KM	Feb-22
14	The Oral Health Project competition entries be added to both the website and Facebook pages	KM/JC	asap
15	The committee will allocate additional time early in 2022 to work through and complete the Strategic Plan action items	All	Feb-22
16	Quarterly review of Strategic Plan	DB	ongoing

Summary of Strategic Plan Actions

No	Action	Who	When
1	Source names of potential partner organisations	NP	ongoing
2	Contact Award and Scholarship winners to obtain online content and increase member base	DB	now
3	Encourage writing and submission of articles from previous Award winners	DB/LM	ongoing
4	Source a moderator for website submissions	NP/DB	now
5	Determine what online facilities are already available for teachers	KM	now
6	Investigate improvement of website search ratings	DB	now
7	Review KMA logo	KM	now
8	Design evergreen brochure for use at Esperance Fundraiser	DB	now
9	Formalise annual donations and send requests	JG	now

Future Meetings/Events in 2022

4 February

12 or 19 March – Fundraising Sundowner

25 March

8 April (AGM)

13 May

1 July

19 August

7 October

25 November