

Kate Mullin Association - Committee Minutes

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| Meeting | Committee Meeting | | | | |
| Venue | Online (via MS Teams) | Date | 25 November 2022 | Time | 2.07 pm to 3.13 pm |
| Attendees | Ken Mullin (KM), Bev Burnside (BB), Don Burnside (DB), Brendan Franzone (BF), John Goodall (JG), Ron Gorman (RG), Les Mack (LM), Niki Preston (NP), Ian Ruddock (IR). | | | | |
| Apologies | Graham Gower (GG) | | | | |
| Absent | Mandy Corkill (MC) | | | | |

Agenda Items

| Item Nr | Notes/ Decisions/ Actions | Who | When |
|---------------------------------------|---|-----|------|
| 1) Welcome and apologies | | | |
| | KM welcomed everybody. Apologies were noted. | | |
| 2) Minutes of the last meeting | | | |
| | The Minutes of the Committee Meeting held on 7 October 2022 were accepted. <i>Moved KM Seconded DB. Carried.</i> All actions were addressed under the related items. | | |
| 3) Chairperson's Report | | | |
| | <p>KM reported:</p> <ul style="list-style-type: none"> • Scholarships – we are discussing arrangements with the three major universities (CQU, ECU, Curtin) for 2023. • GG visit to Vancouver. Details provided prior to meeting. • Christmas card from the Curtin scholarship people shared. • Educator Award – a number of submissions were received, the judging panel met and decided on a winner, and the presentation was made at the WATESOL AGM last Wednesday. • John has advised of six grant opportunities – Bennelong grant closes 27Jan23, the others after that. • The Curtin video has been posted to website along with information on the 2 On Country scholarship awardees. • Ken Wyatt has declined to continue as patron of KMA – requested suggestions for new patron (to be discussed under General Business). <p>Note: JG left the meeting due to technical difficulties.</p> <p style="text-align: center;"><i>The Chairman's report was accepted.</i></p> | | |
| 4) Financial Report | | | |
| | <p>a) <u>Financial Report</u> In JG's absence, KM provided the following financial report:</p> <p style="margin-left: 40px;">KMA Account Balance at 1 July: \$6,777.85 Income: \$0 Expenses: \$125 (annual subscription to 'Our Communities' website) New Balance: \$6,652.85</p> <p>Note: Pending Teacher Award commitment of \$3,000.</p> <p style="margin-left: 40px;">KM Scholarship Account Balance at 1 July: \$41,487.31 Income: \$1,050 (donations) \$5,000 (ARC Infrastructure sponsorship) Expenses: \$0 New balance: \$47,537.31</p> <ul style="list-style-type: none"> • All 2022 scholarship commitments have been paid. • \$2,500 credit retained by Edith Cowan University. <p style="text-align: center;"><i>The Financial Report was accepted. Moved DB Seconded LM. Carried.</i></p> | | |

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| 5) Projects | | | |
| | <p>a) <u>Fundraising</u></p> <ul style="list-style-type: none"> • Planning for the following two fundraising events has commenced: <ul style="list-style-type: none"> i) Sundowner <ul style="list-style-type: none"> • Committee agreed to defer until February 2023. GG to be asked to be keynote speaker. • Date to be confirmed ASAP following confirmation of GG's availability. ii) Esperance Trip <ul style="list-style-type: none"> • Follow-up visits are being arranged for February 2023 with both Esperance Bay Rotary Club and Esperance Rotary Club. • The 2022 Kalgoorlie fundraising trip has been cancelled. <p><u>Upcoming Grant Application Opportunities</u></p> <ul style="list-style-type: none"> • JG has identified six upcoming grant application opportunities. • Feedback on the previous KMA funding application will be sought from the Bennelong Foundation on 3 December. • Applications for the 2023 Bennelong Foundation grant funding open early January. • Five more relevant grants opportunities will open early in the new year. Grant details will be provided to KMA committee members on request. | <p>JG/DB/KM</p> <p>KM</p> <p>KM</p> <p>NP</p> <p>JG/DB</p> | <p>Now</p> <p>now</p> <p>now</p> <p>3 Dec</p> <p>Jan-22</p> |
| | <p>b) <u>Kate Mullin Educator Award</u></p> <ul style="list-style-type: none"> • Applications closed on 20 October 2022 and three applications were received and all three received were from the Kimberley region. • The winning application from Ed Shaw, Teacher, and Marilyn Daylight Aboriginal Teacher Assistant (ATA), from Purnululu Aboriginal Independent Community School. The winners were announced at the WATESOL AGM held on Wednesday, 16 November 2022. • Two applications, received from Jacinta Bayliss, EALD Teacher at Broome Senior High School, and Margaret Kungah, Teacher at Kururrungku Catholic Education Centre, were awarded certificates of high commendation. • The school principals will be asked to provide photos of award recipients for promotion on the KMA website and Facebook pages. • The selection panel noted that it is difficult to compare applications received from Teachers and Aboriginal Teacher Assistants. • The selection panel has suggested the committee consider the following two options: <ul style="list-style-type: none"> • That the prize be split between the two roles, or • Stipulate applications are submitted by a Teacher and ATA team. • It was also suggested that video applications be used, however, it was noted that the KMA Educator Award is a Literacy Award and there are additional difficulties associated with receiving and assessing videos. • The selection panel recommend that the winners be required to provide professional learning and promote the Award. • A school principal has contacted BB to suggest that the Award money be provided to the school as a budget line that it utilised to support further professional development of the winners. • Discussion was held regarding the distribution and use of prize money. It was agreed that this year the money will be provided direct to the winners with the Award application form wording to be further reviewed and updated to include suggestions for how the Award money could be used by recipients including, study tours, and a range of professional learning opportunities in addition to attendance at conferences. • KM queried whether the award criteria could be adjusted to enable easier comparison and assessment. • It was agreed to establish and convene a subcommittee early 2023 to assess the criteria and also review any requirements on how prize money is to be spent. LM, BB, BF early 2023. | <p>BB</p> <p>BB/BF/LM</p> | <p>Now</p> <p>Feb-23</p> |
| | <p>c) <u>Kate Mullin Scholarship</u></p> <ul style="list-style-type: none"> • Five scholarships are planned for next year: • Central Queensland University (CQU) – confirmed. | | |

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| | <ul style="list-style-type: none"> Edith Cowan University (ECU) – currently being negotiated. The 2023 scholarship will target third or fourth year students. ECU is currently holding \$2,500 of KMA funds from a previous scholarship due to student withdrawal. Curtin University – two On-Country scholarships and one general scholarship. Documentation is currently being prepared for signing. | | |
| | d) Strategic Plan Action Items <ul style="list-style-type: none"> Members are continuing to work on strategic plan action items. | | |
| 6) Website, Facebook Page and Newsletters | | | |
| | <ul style="list-style-type: none"> The KMA website will be redesigned to incorporate the new logo. Photos and bio notes for the 2022 KMA Award winners to be obtained for inclusion on the website and Facebook page. | KM BB | Now now |
| 7) Other business | | | |
| | <u>KMA Patron</u> <ul style="list-style-type: none"> Unfortunately, Hon Ken Wyatt has declined the invitation to continue as KMA Patron. It was suggested KM speak to GG for recommendations for a suitable new Patron. The committee also offered the following suggestions: <ul style="list-style-type: none"> Prof Colleen Hayward, ECU Sue Gordon, Aboriginal Magistrate Jacqueline McGowan-Jones, Commissioner for Children and Young People Dr Richard Walley OAM, Aboriginal Productions and Promotions A list of names and bio notes will be prepared for consideration by KMA committee members. <u>Partner Organisations</u> <ul style="list-style-type: none"> KM suggested that the KMA work to further develop and strengthen its connection with WATESOL. | KM | now |
| Meeting Closed | | | |
| | <ul style="list-style-type: none"> Meeting closed at 3.13 pm. | | |

Summary of actions

| No | Action | Who | When |
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| 1 | Obtain reports on PD activities from past winners of the KM Teacher Award (Adriano and Phoebe) | DB/KM | underway |
| 2 | Further promotion of the scholarship via ABC and 'selfie videos' | KM | underway |
| 3 | Preparation and distribution of next newsletter | DB | now |
| 4 | The sundowner will be held in February 2023 on 6th floor of KM's building | JG/KM | underway |
| 5 | Seek sponsorship for sundowner catering | KM/JG | now |
| 6 | Organise Esperance fund-raising trip in February 2023 | DB/BB/KM | now |
| 7 | Set up a Risk Reduction and Mentoring sub-group for scholarship awardees | KM | ongoing |
| 8 | Establish mentoring support for scholarship winners | KM/LM/RG | now |
| 9 | Obtain high quality photograph of Katie Murphy | JG | now |
| 10 | Contract Brooke Brooks, ARC Infrastructure re offer of marketing support | JG | now |
| 11 | Quarterly review of Strategic Plan | DB | ongoing |
| 12 | Request feedback from Bennelong Foundation re funding EOI | NP | 3Dec |
| 13 | KM to propose a project with the KDT for 2023 | KM | Next meeting |
| 14 | All templates to include the new logo | NP | Now |
| 15 | BB to obtain photos of Educator Award winners and runners-up from schools | BB | ASAP |
| 16 | BB to establish a subcommittee to assess the Educator Award criteria and review any requirements on how prize money is to be spent | BB | early 2023 |
| 17 | Website and Facebook page to show the new logo | KM | Next meeting |
| 18 | KM to prepare a list of names and bios for our new Patron | KM | Next meeting |

Summary of Strategic Plan Actions

| No | Action | Who | When |
|-------------------|---|-------|----------|
| Priorities | | | |
| 1 | Contact former Award and Scholarship winners to obtain online content and offer free membership | DB | now |
| 2 | Encourage writing and submission of articles from previous Award winners | DB/LM | ongoing |
| 3 | Design evergreen brochure for use at Esperance Fundraiser | DB/NP | underway |
| Other | | | |
| 4 | Source names of potential partner organisations | NP/KM | ongoing |

| No | Action | Who | When |
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| 5 | Determine what online facilities are already available for teachers | KM | now |
| 6 | Investigate improvement of website search ratings | KM | now |
| 7 | Prepare and distribute Annual Report (as at 31 December 2022) | KM/DB/NP | 2022 |
| 8 | The newsletter will be published twice per year | DB | ongoing |
| 9 | Review value proposition for members | KM | now |
| 10 | Offer annualised sponsorship pledges as an option on the Summer Sundowner donation form | JG | Feb 23 |

Meetings/Events in 2023

- 3 February
- February – Annual Sundowner
- February – Esperance Fundraising Visit
- 17 March
- 28 April (includes AGM)
- 9 June
- 21 July
- 1 September
- 13 October
- 24 November