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| **Kate Mullin Association - Committee Minutes** |

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| Meeting | Committee Meeting | | | | |
| Venue | MS Teams | Date | 7 June 2024 | Time | 2.06 pm to 3.01 pm |
| Attendees | Ken Mullin (KM), Bev Burnside (BB), Don Burnside (DB), Les Mack (LM), Niki Preston (NP), Ian Ruddock (IR). | | | | |
| Apologies | Ron Gorman (RG), Rhonda Oliver (RO), Gareth Parry (GP). Brendan Franzone (BF), Graeme Gower (GG). | | | | |

**Minutes**

| Item Nr | | Notes/ Decisions/ Actions | Who | | When |
| --- | --- | --- | --- | --- | --- |
| **1) Welcome and apologies** | | |  | |  |
|  | | KM welcomed committee members. Apologies were noted. |  | |  |
| **2) Minutes of the last meeting** | | |  | |  |
|  | | The Minutes of the Committee Meeting held on 19 April 2024 were accepted.  *Moved KM Seconded BB. Carried.*  All actions were addressed under the related items. |  | |  |
| **3) Chairperson’s Report** | | |  | |  |
|  | | KM reported:   * KMA is currently supporting five scholarship awardees. Krystle Devine will be supported for her final year of study. The two on country scholarship students have a different timeframe to other students with their scholarship being paid in 2023 for the 2024 academic year. * The scholarship sub-committee is now reviewing arrangements for 2025 with a view to offering two on country and one primary education scholarships through Curtin University, and one scholarship through Central Queensland University. * The fundraising sub-committee, consisting of KM, GP and DB, met recently and developed a list of potential sponsorship opportunities including: corporate donors, rotary clubs, and upcoming grants submissions. * Niki sent out a letter to donors reminding them, with the EOFY coming up, to make a donation. * DB confirmed a follow-up email has been sent to Esperance Rotary Club and their $2,500 scholarship pledge will be paid, shortly. * The Lindsay Cozens Trust has confirmed their $3,000 sponsorship of the 2024 KMA Educator Award.   State Library Better Beginnings Proposal  KM provided members with a brief background of a previous discussion with Simon Forrest (SF) during which SF suggested the KMA consider directing some of its resources towards improving Aboriginal literacy in the early years.  KM has undertaken significant research and a presentation will be provided under ‘Other Business’. |  | |  |
| **4) Financial Report** | | |  | |  |
|  | | 1. Financial Report   In GP’s absence, NP provided the following financial report:  **KMA Account**  Balance at 19 Apr: $4,052.85  Income: $0.00  Expenses: $0.00  Balance at 7 Jun: $4,052.85  **KM Scholarship Account**  Balance at 19 Apr: $33,662.31  Income: $3,850.00 *(five donations)*  Expenses: $5,000.00  Balance at 7 Jun: $32,512.31  KMA Account:   * No activity through this account. * Michael Jacobs of the Lindsay Cozens Trust has agreed to fund the $3,000 prize money for the 2024 KMA Educator Award again this year.   KMA Scholarship Account   * The Scholarship Fund paid out $5,000 in scholarships to CQU, representing 50% of the annual scholarships for Shanae Clohessy and Shanae McGuire. * $2,500 received from Esperance Bay Rotary. DB is following-up the $2,500 payment from Esperance Rotary Club. * $1,350 received from regular donors, including two donations received in the last few days following an EOFY email seeking donations that was recently sent to previous KMA supporters.   *The Financial Report was accepted. Moved DB Seconded KM. Carried.* |  | |  |
| **5) Projects** | | | |
|  | 1. Fundraising 2. See Chairperson’s report. | |  | |  |
|  | 1. Kate Mullin Educator Award  * This year the Award nomination process will be done in two-stages – stage one being an online expression of interest followed by submission of supporting documents. It is hoped this change in process will provide better overview of applicants and enable KMA committee members to support nominees with their submissions. * The flyer is also being reviewed with a view to reducing the amount of text and make it more appealing to potential nominators/nominees. * It was confirmed that prize money will be given directly to the awardee(s). | | BB | |  |
|  | 1. Kate Mullin Scholarship Program  * The KMA supporting five students in 2024. * Krystle Devine is in her final year, currently undertaking her prac unit. * The two Curtin University on-country students will also finish this year. * In 2025, the KMA will be seeking two Curtin University on-country students, two CQU students and one primary Curtin University student. * To date, three KMA scholarship winners have graduated: Sarah Callow, Brooke Cuthbertson (2023), and Michael Maloney. In 2024, a further five scholarship awardees will graduate. * Following their graduation, the KMA will obtain testimonials/videos from the scholarship awardees. * It had been previously decided to reduce to KMA Scholarships to one year to reduce risk of students dropping out, however, the committee agreed it would be beneficial to fund scholarship winners for two years to provide more stability and financial security for the students required to undertake prac units in their final years. * It was noted that the current five awardees are all remarkable young women who are juggling multiple commitments including work, study and families. | |  | |  |
| **6) Website and Facebook Page** | | |  | |  |
|  | * The website and Facebook pages are up to date. * Krystle Devine has provided an updated photo and bio notes. | |  | |  |
| **7) Other Business** | | |  | |  |
|  | Aboriginal Literacy Early Years Support Proposal Presentation   * KM provided a comprehensive presentation outlining the gap in Indigenous literacy levels compared with WA and National levels. The presentation included an overview of current initiatives and an evaluation of their effectiveness. * It was proposed that the KMA consider supporting the distribution of books and work being undertaken by Indigenous Literacy Foundation (ILF). * Suggest boosting resources to support delivery. Online recommended. Indigenous students love online resources. Noted issues with internet and access. * Worth getting in touch with ILF to explain KMA and see if there is a role in promoting or supporting current ILF activities. National organisation. * Will take presentation back to Simon Forrest. Some of best results seen when students are on country. Bring in AI for students to interact in languages. Provides instant feedback. KM to speak with ILF and to consider meeting with Simon Forrest. * NP to speak with Simon Fittock re AI possibilities. * LM noted he’ll be travelling to far North Queensland for 3-4 months so will be an apology for the next 19 July meeting. | |  | |  |
| **Meeting Closed** | | |  | |  |
|  | | * Meeting closed at 3.01 pm. |  | |  |

**Summary of Actions**

| **No** | **Action** | **Who** | **When** |
| --- | --- | --- | --- |
|  | Obtain reports on PD activities from past winners of the KM Educator Award (Adriano and Phoebe) | DB/KM | underway |
|  | Further promotion of the scholarship via ABC and ‘selfie videos’ | KM | underway |
|  | Connect with Tahlia Payne, Executive Officer, Nyamba Buru Yawuru | DB/KM | now |
|  | DB to write a letter asking KMA members to provide potential sponsorship contacts. | DB | now |
|  | Contact Wendy Gorman to discuss early childhood projects | KM | now |
|  | Review and update KMA Educator Award documentation | BB/NP | now |
|  | Contact ILF to seek partnership opportunities | KM | now |
|  | Contact Simon Fittock, AISWA STEM Consultant, re possible AI opportunities | NP | now |

**Summary of Strategic Plan Actions**

| **No** | **Action** | **Who** | **When** |
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| **Priorities** | | | |
| 1 | Contact former Award and Scholarship winners to obtain online content and offer free membership | DB | now |
| 2 | Encourage writing and submission of articles from previous Award winners | DB/LM | ongoing |

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| **Other** | | | |
| 3 | Source names of potential partner organisations | NP/KM | ongoing |
| 4 | Determine what online facilities are already available for teachers | KM | now |
| 5 | Investigate improvement of website search ratings | KM | now |
| 6 | Prepare and distribute Annual Report (as at 31 December 2023) | KM/DB/NP | 2024 |
| 7 | Review value proposition for members | KM | now |
| 8 | Offer annualised sponsorship pledges as an option on the donation form | KM | now |

**Meetings/Events in 2024**

* **19 July**
* **30 August**
* **11 October**
* **22 November**