

Kate Mullin Association - Committee Minutes

Meeting	Committee Meeting				
Venue	MS Teams	Date	22 November 2024	Time	2.02 pm to 2.58 pm
Attendees	Ken Mullin (KM), Bev Burnside (BB), Don Burnside (DB), Graeme Gower (GG) <i>(from Item 5)</i> , Ron Gorman (RG), Les Mack (LM), Gareth Parry (GP), Niki Preston (NP).				
Apologies	Brendan Franzone (BF), Rhonda Oliver (RO), Ian Ruddock (IR).				

Minutes

Item Nr	Notes/ Decisions/ Actions	Who	When																
1) Welcome and apologies																			
	KM welcomed committee members. Apologies were noted.																		
2) Minutes of the last meeting																			
	The Minutes of the Committee Meeting held on 30 August 2024 were accepted. <i>Moved KM Secodeded GP. Carried.</i>																		
	All actions were addressed under the related items.																		
3) Chairperson's Report																			
	<p>KM reported:</p> <ul style="list-style-type: none"> • The KMA has committed to another Central Queensland University (CQU) student bringing the total number of 2025 scholarships to four. Two Curtin University On-Country program students, the CQU student, and a further Curtin University Student, most likely Krystle Devine (current scholarship awardee). • The Curtin On Country program is continuing with its first cohort and has received no subsequent support from the Department of Education. KM wrote to Minister Buti requesting continuation of the program. A response has been received from the Minister, however, there was no commitment to continuation of the program. GG confirmed there remains continual interest in the program, but no ongoing commitment or financial support has been forthcoming. • KM recently met with ARC Infrastructure as their financial commitment cycle (\$5,000 per year for three years) is due to conclude March 2025. Shanae Tesling should graduate this year so the KMA will need to identify another student for this scholarship. ARC have been invoiced for 2025. • At this stage, ARC Infrastructure have not confirmed if they will continue to support the KMA Scholarship Fund. John Goodall was the initial contact for ARC Infrastructure so he will be engaged to assist with extending the contract. • KM recently applied to the Indigenous Literacy Foundation for support to create an animated book. The application was unsuccessful due to it not meeting their guidelines. • KM recently attended an Associations WA seminar on memberships. KM has shared his notes with committee members. 																		
4) Financial Report																			
	<p>a) <u>Financial Report</u> GP provided the following financial report:</p> <p>KMA Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Balance at 30 Aug:</td> <td style="text-align: right;">\$4,052.85</td> </tr> <tr> <td>Income:</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Expenses:</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Balance at 22 Nov:</td> <td style="text-align: right;">\$4,052.85</td> </tr> </table> <p>KM Scholarship Account</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Balance at 30 Aug:</td> <td style="text-align: right;">\$34,262.31</td> </tr> <tr> <td>Income:</td> <td style="text-align: right;">\$150.00 <i>(one donation)</i></td> </tr> <tr> <td>Expenses:</td> <td style="text-align: right;">\$2,500.00 <i>(CQU 2nd Semester Scholarships)</i></td> </tr> <tr> <td>Balance at 22 Nov:</td> <td style="text-align: right;">\$31,912.31</td> </tr> </table>	Balance at 30 Aug:	\$4,052.85	Income:	\$0.00	Expenses:	\$0.00	Balance at 22 Nov:	\$4,052.85	Balance at 30 Aug:	\$34,262.31	Income:	\$150.00 <i>(one donation)</i>	Expenses:	\$2,500.00 <i>(CQU 2nd Semester Scholarships)</i>	Balance at 22 Nov:	\$31,912.31		
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	<p><u>KMA Account:</u></p> <ul style="list-style-type: none"> No activity through this account. <p><u>KMA Scholarship Account</u></p> <ul style="list-style-type: none"> Paid \$2,500 to CQU for the two second semester courses. \$150 received in, via our regular monthly donor. ARC Infrastructure have been invoiced for their 2025 corporate sponsorship. <ul style="list-style-type: none"> The fundraising sub-committee will meet to develop a fundraising plan for 2025 and members were asked to consider and feedback any fundraising ideas <p><i>The Financial Report was accepted. Moved GP Seconded DB. Carried.</i></p>		
5) Projects			
	<p>a) <u>Fundraising</u></p> <ul style="list-style-type: none"> KM, GP and DB will meet to consider 2025 fundraising activities. Members were asked to advise of any small to medium businesses that may be interested in providing financial support to the KMA. 	KM, DB, GP	asap
	<p><u>Kate Mullin Educator Award</u></p> <ul style="list-style-type: none"> One expression of interest was received during phase one of the 2024 Award nomination process. The 2024 KMA Educator Award winner is Ellie Penrose, Strelley Community School. Ellie has been working at the school for two years and intends to remain there for the foreseeable future. BB noted that in general, teachers are both busy and modest and they appear reluctant to apply. The reason previous applicants have applied is because either someone has been urging them to do so or someone has nominated them. The Award will be presented at the WATESOL AGM to be held on 4 December at the Inglewood Bowls Club. Unfortunately, Ellie is unable to attend in person but will attend online. BB to send WATESOL AGM details to KMA committee and winner details to KM so he can ask the Lindsay Cozens Trust to transfer the money. In 2025, the KMA Educator Award nomination form will be sent out to schools earlier (around May) to allow more time for people to nominate and for reminders to be sent. It was noted that the KMA Educator Award is presented at the WATESOL AGM, however, WATESOL are not included in communications regarding the nomination process. It was agreed to include WATESOL in future KMA Educator Award communications. It was also suggested that as an acknowledgement of WATESOL's support, the winner could receive a WATESOL membership as part of their prize. 	BB KM	Now Dec-24
	<p>b) <u>Kate Mullin Scholarship Program</u></p> <ul style="list-style-type: none"> LM initiated a mentoring partnership with a retired teacher for Krystle Devine who has currently halfway through a bachelor's degree. Unfortunately, personal issues have meant Krystle was unable to undertake her practical unit this year. Krystle, who has two young children, had enrolled in a full-time study load but due to recent circumstances she failed one unit. Krystle has already enrolled in two summer units to catch-up. The original mentoring arrangement is no longer in place however, LM will remain in contact with Krystle to provide support. LM recommended that the KMA continue Krystle's scholarship funding in 2025. 	LM	Feb-25
6) Website and Facebook Page			
	<ul style="list-style-type: none"> The website and Facebook pages are up to date. 		
7) Other Business			
	<p><u>Aboriginal Literacy Early Years Support Proposal</u></p> <ul style="list-style-type: none"> AEC survey showed Year 1 pre-school levels are extremely poor. Particularly, in the Kimberley. 		

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	<ul style="list-style-type: none"> The Kimberley Dental Team are keen to support an initiative to help address this issue and have offered financial support between \$10,000-\$20,000. The initiative must contain a strong dental element/focus to it. The publication of an animated book written by a local author with a dental health focus was proposed. A project proposal was developed and submitted to the Indigenous Literacy Foundation (ILF) however, the request was rejected. Possible next steps: <ul style="list-style-type: none"> Review ILF guidelines and rewrite the submission. Find a local author and then redirect the ILF request through the Aboriginal community. DB to contact Talia Payne, CEO of mob in Broome, for assistance with sourcing a local author and the ILF submission. <p>Additional contacts include:</p> <ul style="list-style-type: none"> Registered Native Title bodies Kimberley Land Council Kimberley Language Resource Centre Gaye Harris, Lenora <ul style="list-style-type: none"> It was noted that Aboriginal Corporations usually have money allocated for educational purposes. It was suggested that multiple animated books (differentiated based on geographic location/language) could be developed. It is advantageous that most students now have iPads and internet access is becoming increasingly more accessible/reliable. <p><u>KMA Membership Seminar – Associations WA</u></p> <ul style="list-style-type: none"> Further to information received during the Membership seminar held by Associations WA, KMA noted that the KMA has both members (primarily consisting of current committee members) and donors. Committee members were asked to consider if they thought it would be valuable to work towards increasing membership numbers as more members means more capability to do things. However, the current membership value proposition poses a challenge. <p><u>Esperance Fundraising</u></p> <ul style="list-style-type: none"> It was agreed to organise a fundraising visit to the Esperance Rotary Clubs in late January/early February 2025. <p><u>Proposed 2025 Meeting Dates</u></p> <ul style="list-style-type: none"> The number of proposed meeting dates will be increased from five to six to allow for possible meeting cancellations. Members were asked to advise NP of any existing 2025 travel plans that coincide with the proposed meeting dates so that meetings can be rescheduled to enable as many members as possible to attend. GG noted that he will be semi-retiring in 2025 but intends to remain on the KMA Committee. 	<p>KM</p> <p>DB</p> <p>All</p> <p>DB/KM</p> <p>Provide 2025 travel dates to NP</p>	<p>now</p> <p>now</p> <p>Next meeting</p> <p>Jan/Feb-25</p> <p>now</p>
Meeting Closed			
	<ul style="list-style-type: none"> Meeting closed at 2.58 pm. 		

Summary of Actions

No	Action	Who	When
1	Obtain reports on PD activities from past winners of the KM Educator Award (Adriano and Phoebe)	DB/KM	underway
2	Further promotion of the scholarship via ABC and 'selfie videos'	KM	underway
3	Connect with Tahlia Payne, Executive Officer, Nyamba Buru Yawuru	DB	now
4	DB to write a letter asking KMA members to provide potential sponsorship contacts.	DB	now
5	Contact Wendy Gorman to discuss potential early childhood projects	KM	now
6	KM to contact JG to arrange a meeting with Brooke Brooks from ARC to discuss ongoing financial support from 2025 onwards.	KM	now
7	Obtain names of potential local authors to write an early year's book	KM	now
8	Fundraising sub-committee to discuss plans for 2025.	KM/DB/GP	now
9	BB to send WATESOL AGM details to KMA committee and winner details to KM	BB	now

No	Action	Who	When
10	Talk to WATESOL re inclusion in future KMA Educator Award communications and award of WATESOL membership as part of the prize	KM	Dec-24
11	LM to remain in contact with Krystle to provide support	LM	ongoing
12	KM to review ILF guidelines and rewrite the submission and find a local author and then redirect the ILF request through the Aboriginal community.	KM	now
13	Consider value of working to increase KMA membership numbers and provide feedback to KM	All	now
14	DB/KM to organise fundraising visit to Esperance Rotary Clubs in Jan/Feb	DB/KM	Jan/Feb
15	Members to advise NP of any existing 2025 travel plans that coincide with the proposed KMA meeting dates	All	now

Summary of Strategic Plan Actions

No	Action	Who	When
Priorities			
1	Contact former Award and Scholarship winners to obtain online content and offer free membership	DB	now
2	Encourage writing and submission of articles from previous Award winners	DB/LM	ongoing

Other			
3	Source names of potential partner organisations	NP/KM	ongoing
4	Determine what online facilities are already available for teachers	KM	now
5	Investigate improvement of website search ratings	KM	now
6	Prepare and distribute Annual Report (as at 31 December 2024)	KM/DB/NP	2025
7	Review value proposition for members	KM	now
8	Offer annualised sponsorship pledges as an option on the donation form	KM	now

2025 Meeting Dates (Updated)

Friday, 14 February
Friday, 11 April (AGM)
Friday, 6 June
Friday, 18 July
Friday, 12 September
Friday, 24 October
Friday, 22 November